

## PARK CHECK-OUT LIST

### CLEANING

Many times, the facilities are used the very next morning. In order to provide the next user with a venue, that is clean, safe and orderly - all we ask is that you leave the facilities in the same or a better condition as when you received it. This Check-Out List is in accordance with the Park Agreement and provided to assist you in those efforts. Inadequate cleaning could result in forfeiture of the Security/Cleaning Deposit.

### PLEASE ACCOMPLISH THE FOLLOWING BEFORE LEAVING.

- Remove Personal Belongings
- Remove decorations.
- Sweep Kitchen & Bathroom floors.
- Replace tables and Bar to their Original Position.
- Clean Sink and Kitchen Area.
- Clean Sinks and Toilets in Bathrooms.
- Mop floors as needed to remove mud and spills.
  - Kitchen
  - Main Floor
  - Bathrooms
- Empty Trash containers & throw Garbage bags into the Park's dumpster.
  - Kitchen
  - Main Floor
  - Bathrooms
- Empty, Clean & Replace Grill if used.
- Walk the Property and pick up any debris.
- Turn off Gas to Stove if used.

### PLEASE REPLENISH THE FOLLOWING SUPPLIES USED.

- Liquid hand soaps for restrooms if needed. (4).
- Install Toilet paper: 2-3 ply - we have six toilets.
- Install Paper towels in Men and Women Restrooms.
- Install Garbage bags in Garbage Cans: size 33 gallon.